

Application for Architectural Change

To: Stoney Hollow Residential HOA
c/o: Texas Association Management Group
850 E. Central Parkway, Suite 130
Plano, TX 75074

texas@texasassociationmgmt.com
Fax: 972-392-9095
Phone 972-392-9004

FROM: _____
ADDRESS: _____

PHONE (Home): _____
PHONE (Work): _____

Directions: (Please print or type): Your Architectural Control Committee meets every 30 days. Please allow 30 days to have your application approved.

Please use area below to briefly describe all proposed improvements, alterations or changes to your lot or home. Attach required detail by sketches, drawings, clippings, pictures, catalog illustrations, and other data. Show location of item(s) on your property on a copy of your plat survey. Application and accompanying forms must be submitted in duplicate.

Comments:

Application for Architectural Change

Applicant's Acknowledgments:

I/We understand:

1. ...that nothing herein contained shall be construed to represent that alterations to land or buildings in accordance with these plans shall not violate any of the provisions of building and zoning codes of the city and county to which the above property is subject. Further, nothing herein contained shall be construed as a waiver or modification of any said restrictions.
2. ...that no work on this request shall commence until written approval of the HOA and any appointed committees has been received by me, **AND** all required city building permits are secured by me.
3. ...that any construction or exterior alteration undertaken by me or on my behalf before approval of this application is not allowed; that; if alterations are made, I may be required to return the property to its former condition at my own expense if this application is disapproved wholly or in part; and that I may be required to all legal expenses and fines incurred;
4. ...that any approval is contingent upon construction or alterations being completed in a workmanlike manner;
5. ...that members of the HOA and any appointed committees are permitted to make routine inspections of the property and work being performed;
6. ...that a copy of this application will be returned to me after review by the HOA and any appointed committees.
7. ...that there are architectural requirements covered by the Covenants and review board process as established by the Board of Directors.
8. ...that the alteration authority granted by this application will be revoked automatically if the alterations requested and approved have not commenced within 30 days of the approved date of this application and/or completed by any date specified by the Board of Directors or any committee appointed by them.
9. ...that all proposed improvements/changes must meet city, state, and local codes. My/Our signature(s) indicates that these standards are met to the best of my/our knowledge. I/We understand that applications for all required building permit(s) are my/our responsibility;
10. ...that any variation from the original application must be resubmitted for approval.
11. ...if approved, said alteration must be maintained according to the Declaration of Covenants, Conditions and Restrictions for Stoney Hollow Residential HOA.

Owner/Applicant Signature: _____

Date: _____

- Attachments:
- (1) Sketch, photo, catalog illustrations, etc.
 - (2) Copy of plat survey marked with change(s) being requested.

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For Management Company Use Only:

Date Received: _____ By: _____

Followup/Comments: _____

For Committee Use Only:

Date Received: _____ Date Reviewed: _____

Circle one: Approved / Disapproved Date: _____

Signatory for committee: _____

Position on committee: _____

Comments: _____

For Board of Directors Use Only:

Date Received: _____ Date Reviewed: _____

Circle one: Approved / Disapproved Date: _____

Signatory for Board of Directors: _____

Position on Board of Directors: _____

Comments: _____

