

**Fences  
 Retaining Walls**

**Application Form**

**Application Date:** \_\_\_\_\_  
 Phase: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Owner: \_\_\_\_\_  
 Phone: (Res.): \_\_\_\_\_(Day): \_\_\_\_\_  
 Fax: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
 E-Mail: \_\_\_\_\_  
**Estimated Start Date:** \_\_\_\_\_  
 Contractor Company Name: \_\_\_\_\_  
 Contractor's Phone: \_\_\_\_\_  
 Contractor's Address: \_\_\_\_\_  
 E-Mail: \_\_\_\_\_

**HOW TO APPLY**

1. Complete and sign this application.
2. Indicate the Fence Style below.
3. Attach a copy of your property survey or plat map noting to scale the location of the proposed fence.
4. Mail or Fax completed application and attachments to address shown above.

For Office Use	<b>APPLICANT INFORMATION – PLEASE PROVIDE THE FOLLOWING:</b> <b>Note: Incomplete Applications will not be Processed</b>
	<b>Lot Type</b> (circle all that apply): Corner, cul-de-sac, border on Common Property, border on alley, border on Parker Road, other (please be specific)
	Does the proposed fence respect the required set back and building lines? Yes / No Distance from front of house (minimum 10 feet required) _____
	Specific Neighborhood Fence Styles may be required What fence style is proposed (see Approved Fence Styles)? Circle all that apply: Board on Board Side by Side Pickets Capped Pickets Decorative Metal Fencing Height (circle one): 6 feet 8 feet 4 feet 4 1/2 feet Other _____ <u>Phase 5 Fences adjacent to Parker Road must be 8 feet in height (Article IX, Phase 5, Section 9.15 (c)).</u> Are entry gates proposed? Yes / No (Provide elevation drawings)
	Are there <b>existing fences</b> ? Yes / No Indicate the height, location and style of both the proposed and existing fences on the plat map. Are you moving a fence to a new location or adding new fencing? Yes / No If yes, you must attach plat map showing placement of fence.
	Fence specifications: Fencing materials (circle all that apply): cedar, spruce, stone, wood posts, galvanized steel posts, Other: Rot Board Yes / No If yes, indicate location and Width of Board Number of Rot Boards _____. (Note: <b>Special Variance Request</b> required for more than One)

	Stain Color: Using suggested color # _____ manufactured by _____ Other stain color _____ (attach sample of semi transparent wood stain) or left natural
	Will the fence <b>enclose a pool</b> ? Yes / No
	Will the <b>finished side</b> of the fence face <b>outward</b> from the lot toward adjacent property? Yes / No <u>If no, a <b>Variance</b> must be obtained from the Architectural Control Committee for this exception.</u> Will <b>Posts</b> be inside yard or outside yard? (circle one)
	Will any portion of the proposed fence be built on top of a retaining wall? Yes / No If this is a replacement fence, is the retaining wall already in place? Yes / No (If no, please complete the Retaining Wall Portion of this application below).

**NOTE:** A Retaining Wall, by definition, is built to hold back or “retain” earth behind it. No approval will be given to erect a wall for the sole purpose of adding height to a fence.

For Office Use	<b>RETAINING WALL - PLEASE PROVIDE THE FOLLOWING:</b>
	What is the height of the retaining wall (if variable give minimum and maximum range)? _____ Will the retaining wall have a fence erected on top of it? Yes / No If yes, what is the height of the fence on top?
	Describe the material to be used (note: walls visible from Common Properties must be made from natural stone or split faced concrete masonry units that match the retaining walls in Common Properties in order to promote visual continuity)
	Describe placement of proposed retaining wall on property and attach a plat map indicating same.
	Have you taken steps to insure that there will be no negative impact on your property or any neighboring property in regards to drainage? Yes / No <b>If No, do NOT submit this application until this issue is resolved.</b> If yes, please describe what steps have been taken:

Owner Certifies That

1. The information set out above and included with this application is accurate and complete.
2. The improvements will be completed in accordance with the approved application.
3. The improvements will be completed in accordance with the Stoney Hollow Residential Development Guidelines effective June 9, 2009.
4. Agents or employees of the Stoney Hollow HOA have my permission to enter the property during normal business hours to inspect construction of the improvements.
5. All proposed improvements/changes meet city, state, and local codes.
6. Required building permits have been or will be secured and are the sole responsibility of the property owner.

Hold Harmless

Owner understands that the HOA does not review plans for the compliance with applicable laws or codes, and that it is the duty of the owner and the owner's contractors or consultants to design and construct the proposed improvements according to applicable laws, codes and sound practices. Owner hereby releases and agrees to hold The Stoney Hollow Homeowners Association and the Architectural Control Committee, and their agents and employees harmless from any cost or liability arising out of the review or approval of plans for the proposed improvements.

I understand and agree that no work may be performed prior to or in deviation from the terms of a written approval letter submitted by the ACC. I have read and understand the Residential Development Guidelines that pertain to this project. I agree to be bound by the Stoney Hollow Residential Rules and Development Guidelines. I further understand that it is my responsibility to obtain any city/county permits required for these property improvements.

Owner Signature \_\_\_\_\_

Date \_\_\_\_\_

Scheduled Start Date for this project is \_\_\_\_\_

NOTE: Construction must be completed within 60 days of Plan Approval

\_\_\_\_\_  
*Committee Action*

*Date:* \_\_\_\_\_

\_\_\_\_\_ Approved

\_\_\_\_\_ Deferred

\_\_\_\_\_ Disapproved

\_\_\_\_\_ Returned